

Our Lady of Lourdes School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue				
Government Grants	2	878,181	845,614	842,778
Locally Raised Funds	3	39,363	29,550	48,616
Use of Land and Buildings Integrated		330,880	256,739	256,739
Interest Earned		13,872	16,500	16,393
		<u>1,262,296</u>	<u>1,148,403</u>	<u>1,164,526</u>
Expenses				
Locally Raised Funds	3	30,097	13,650	23,630
Learning Resources	4	723,705	702,385	682,714
Administration	5	63,746	74,050	78,973
Finance		2,171	-	929
Property	6	405,673	327,289	235,300
Depreciation	7	33,970	30,720	34,602
Amortisation	13	275	-	46
Loss on Disposal of Property, Plant and Equipment	12	114	-	64
		<u>1,259,751</u>	<u>1,148,094</u>	<u>1,056,258</u>
Net Surplus / (Deficit)		2,545	309	108,268
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>2,545</u>	<u>309</u>	<u>108,268</u>

**Our Lady of Lourdes School
Statement of Changes in Net Assets / Equity
For the year ended 31 December 2018**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Balance at 1 January	415,147	415,147	306,879
Total comprehensive revenue and expense for the year	2,545	309	108,268
Equity at 31 December	<u>417,692</u>	<u>415,456</u>	<u>415,147</u>
Retained Earnings	417,692	415,456	415,147
Equity at 31 December 2018	<u>417,692</u>	<u>415,456</u>	<u>415,147</u>

**Our Lady of Lourdes School
Statement of Financial Position
As at 31 December 2018**

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	34,557	23,035	22,726
Accounts Receivable	9	58,048	48,779	48,779
GST Receivable		3,277	2,134	2,134
Prepayments		3,301	3,031	3,031
Inventories	10	3,796	5,413	5,413
Investments	11	420,024	403,857	403,857
		<u>523,003</u>	<u>486,249</u>	<u>485,940</u>
Current Liabilities				
Accounts Payable	14	86,146	77,000	77,000
Revenue Received in Advance	15	2,316	161	161
Provision for Cyclical Maintenance	16	57,380	8,000	8,000
Finance Lease Liability - Current Portion		6,992	3,717	3,717
		<u>152,834</u>	<u>88,878</u>	<u>88,878</u>
Working Capital Surplus or (Deficit)		370,169	397,371	397,062
Non-current Assets				
Property, Plant and Equipment	12	104,417	107,237	107,237
Intangible Assets	13	779	1,054	1,054
		<u>105,196</u>	<u>108,291</u>	<u>108,291</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	16	41,491	85,081	85,081
Finance Lease Liability		16,182	5,125	5,125
		<u>57,673</u>	<u>90,206</u>	<u>90,206</u>
Net Assets		<u>417,692</u>	<u>415,456</u>	<u>415,147</u>
Equity		<u>417,692</u>	<u>415,456</u>	<u>415,147</u>

**Our Lady of Lourdes School
Cash Flow Statement
For the year ended 31 December 2018**

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		254,343	235,652	259,665
Locally Raised Funds		41,519	29,550	54,067
Goods and Services Tax (net)		(1,143)	-	(608)
Payments to Employees		(127,515)	(114,729)	(111,840)
Payments to Suppliers		(129,123)	(125,544)	(160,631)
Cyclical Maintenance Payments in the year		(1,613)	-	-
Interest Paid		(2,171)	-	(929)
Interest Received		16,208	16,500	17,426
Net cash from / (to) the Operating Activities		50,505	41,429	57,150
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		85	-	-
Purchase of PPE (and Intangibles)		(10,906)	(30,720)	(23,392)
Purchase of Investments		(16,167)	-	(14,984)
Net cash from / (to) the Investing Activities		(26,988)	(30,720)	(38,376)
Cash flows from Financing Activities				
Finance Lease Payments		(11,686)	(10,400)	(3,206)
Painting contract payments		-	-	-
Funds Administered on Behalf of Third Parties		-	-	161
Net cash from Financing Activities		(11,686)	(10,400)	(3,045)
Net increase/(decrease) in cash and cash equivalents		11,831	309	15,729
Cash and cash equivalents at the beginning of the year	8	22,726	22,726	6,997
Cash and cash equivalents at the end of the year	8	34,557	23,035	22,726

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

**Notes to the Financial Statements
For the year ended 31 December 2018**

1. Statement of Accounting Policies

(a) Reporting Entity

Our Lady of Lourdes School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

(b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

(c) Revenue Recognition

Government Grants Schools

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

(d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as

used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

(e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

(f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

(h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

(i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

(j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

(k) Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised but recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Art work expected to appreciate	no depreciation
Classroom Furniture & Equipment	10 years
Computer Equipment	5 years
Computer Software	4 years
Electrical Equipment	5 years
Library resources	12.5% Diminishing value
Office Furniture & Equipment	15 years
Plant & Grounds Equipment	5 years

(l) Intangible Assets

Software costs

Computer software acquired by the School is capitalised on the basis of the cost incurred to acquire and bring to use the specific software. Cost associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material

amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as four years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

(m) Impairment of property, plant, and equipment and intangible assets

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

(n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

(o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

(p) Revenue Received in Advance

Revenue received in advance relates to fees received from grants where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

(q) Provision for Cyclical Maintenance

The property from which the school operates is owned by the Proprietor. The Board is responsible for owning the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

(r) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

(s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

(t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board prior to the start of the year.

(u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	231,356	195,923	205,825
Teachers' salaries grants	617,834	609,962	581,887
Resource teachers learning and behaviour grants	-	22,729	25,820
Other MoE Grants	28,991	17,000	29,246
	<u>878,181</u>	<u>845,614</u>	<u>842,778</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<i>Revenue</i>			
Donations	25,394	18,000	21,786
Activities	835	6,350	18,802
Trading	6,825	5,200	8,028
Other Revenue	6,309	-	-
	<u>39,363</u>	<u>29,550</u>	<u>48,616</u>
<i>Expenses</i>			
Activities	18,612	8,750	16,709
Trading	6,832	4,900	6,921
Fundraising (costs of raising funds)	180	-	-
Transport (local)	4,473	-	-
	<u>30,097</u>	<u>13,650</u>	<u>23,630</u>
	<u>9,266</u>	<u>15,900</u>	<u>24,986</u>

Surplus for the year - Locally raised funds

Donations for Specific Purposes

These donations were received for the following specific purposes:

1. \$1,980.00 for the "Max e" Grant from Office Max and Barnardos to ensure children do not feel isolated or left out of activities.
2. \$1,000 from the Thomas George Macarthy Trust for books, computer software and hardware and for use in the School's Library.

4. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricula	23,511	30,494	20,117
Equipment repairs	1,217	-	-
Information and communication technology	4,148	2,400	8,222
Employee benefits - salaries	679,919	656,491	641,215
Staff development	14,910	13,000	13,160
	<u>723,705</u>	<u>702,385</u>	<u>682,714</u>

5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Audit Fee	4,872	4,800	4,720
Board of Trustees Fees	3,350	3,500	2,840
Board of Trustees Expenses	3,251	4,050	2,352
Communication	3,130	3,300	3,104
Consumables	1,485	8,800	6,278
Other	3,781	5,500	620
Employee Benefits - Salaries	37,348	39,500	51,808
Insurance	2,620	2,400	5,025
Service Providers, Contractors and Consultancy	3,909	2,200	2,226
	<u>63,746</u>	<u>74,050</u>	<u>78,973</u>

6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Caretaking and Cleaning Consumables	4,016	5,700	8,948
Cyclical Maintenance	9,955	500	(89,019)
Grounds	5,665	6,100	8,211
Heat, Light and Water	10,468	8,050	8,348
Rates	2,956	3,200	3,031
Repairs and Maintenance	10,742	14,500	10,592
Use of Land and Buildings - Integrated	330,880	256,739	256,739
Security	2,937	2,500	2,301
Employee Benefits - Salaries	28,054	30,000	26,149
	<u>405,673</u>	<u>327,289</u>	<u>235,300</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Classroom Furniture	3,793	3,500	9,518
Computer Equipment	11,367	14,400	3,327
Electrical Appliances	9,178	9,500	13,452
Leased Assets	4,893	-	3,486
Library Resources	1,500	1,500	1,483
Office Furniture	585	620	585
Other Assets	2,654	1,200	2,751
	<u>33,970</u>	<u>30,720</u>	<u>34,602</u>

8. Cash and Cash Equivalents

	2018	2018 Budget (Unaudited)	2017
	Actual \$	\$	Actual \$
Bank Current Account	34,557	23,035	22,726
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	34,557	23,035	22,726

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2018	2018 Budget (Unaudited)	2017
	Actual \$	\$	Actual \$
Receivables from the Ministry of Education	4,572	1,226	1,226
Interest Accrued	4,575	6,911	6,911
Teacher Salaries Grant Receivable	48,901	40,642	40,642
	58,048	48,779	48,779
Receivables from Exchange Transactions	9,147	8,137	8,137
Receivables from Non-Exchange Transactions	48,901	40,642	40,642
	58,048	48,779	48,779

10. Inventories

	2018	2018 Budget (Unaudited)	2017
	Actual \$	\$	Actual \$
Stationery	904	2,255	2,255
School Uniforms	2,892	3,158	3,158
	3,796	5,413	5,413

11. Investments

The School's investment activities are classified as follows:

	2018	2018 Budget (Unaudited)	2017
	Actual \$	\$	Actual \$
Current Asset			
Short-term Bank Deposits	420,024	403,857	403,857
Non-current Asset			
Long-term Bank Deposits with Maturities Greater than One Year	-	-	-

12. Property, Plant and Equipment

2018	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Classroom Furniture	23,148	7,315	-	-	(3,793)	26,670
Computer Equipment	25,686	-	(1)	-	(11,367)	14,318
Electrical Appliances	26,599	1,773	-	-	(9,178)	19,194
Leased Assets	7,772	26,018	(5,571)	-	(4,893)	23,326
Library Resources	10,385	1,817	(199)	-	(1,500)	10,503
Office Furniture	3,830	-	(2)	-	(585)	3,243
Plant and Grounds Equipment	9,817	-	-	-	(2,654)	7,163
Balance at 31 December 2018	107,237	36,923	(5,773)	-	(33,970)	104,417

2018	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Classroom Furniture	94,873	(68,203)	26,670
Computer Equipment	173,836	(159,518)	14,318
Electrical Appliances	72,041	(52,847)	19,194
Leased Assets	29,698	(6,372)	23,326
Library Resources	43,028	(32,525)	10,503
Office Furniture	12,081	(8,838)	3,243
Plant and Grounds Equipment	39,096	(31,933)	7,163
Balance at 31 December 2018	464,653	(360,236)	104,417

2017	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Classroom Furniture	26,475	-	-	-	(3,327)	23,148
Computer Equipment	30,676	8,462	-	-	(13,452)	25,686
Electrical Appliances	35,074	1,043	-	-	(9,518)	26,599
Leased Assets	9,554	1,704	-	-	(3,486)	7,772
Library Resources	10,355	1,577	(64)	-	(1,483)	10,385
Office Furniture	4,414	1	-	-	(585)	3,830
Plant and Grounds Equipment	1,359	11,209	-	-	(2,751)	9,817
Balance at 31 December 2017	117,907	23,996	(64)	-	(34,602)	107,237

2017	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Classroom Furniture	87,558	(64,410)	23,148
Computer Equipment	173,836	(148,150)	25,686
Electrical Appliances	87,296	(60,697)	26,599
Leased Assets	14,858	(7,086)	7,772
Library Resources	42,016	(31,631)	10,385
Office Furniture	12,082	(8,252)	3,830
Plant and Grounds Equipment	39,095	(29,278)	9,817
Balance at 31 December 2017	456,741	(349,504)	107,237

13. Intangible Assets

The School's Intangible Assets are made up of acquired computer software.

2018	Opening \$	Additions \$	Disposals \$	Amortisation \$	Closing \$
Cost					
Intangible Assets (Cost)	1,100	-	-	-	1,100
Accumulated Amortisation					
Intangible Assets (Amortisation for the year)	(46)	-	-	(275)	(321)
Net Book Value at 31 December 2018	<u>1,054</u>	<u>-</u>	<u>-</u>	<u>(275)</u>	<u>779</u>
2017	Opening \$	Additions \$	Disposals \$	Amortisation \$	Closing \$
Cost					
Intangible Assets	-	1,100	-	-	1,100
Accumulated Amortisation					
Intangible Assets (Amortisation for the year)	-	-	-	(46)	(46)
Net Book Value at 31 December 2017	<u>-</u>	<u>1,100</u>	<u>-</u>	<u>(46)</u>	<u>1,054</u>

14. Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	5,078	5,303	5,303
Accruals	7,872	6,730	6,730
Employee benefits - salaries	51,045	43,649	43,649
Employee benefits - leave accrual	22,151	21,318	21,318
	<u>86,146</u>	<u>77,000</u>	<u>77,000</u>
Payables for Exchange Transactions	86,146	77,000	77,000
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>86,146</u>	<u>77,000</u>	<u>77,000</u>

The carrying value of payables approximates their fair value.

15. Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Money Held on Behalf of Parents	466	161	161
Balance of the Barnardos/OfficeMax e-Grant	1,850	-	-
	<u>2,316</u>	<u>161</u>	<u>161</u>

16. Provision for Cyclical Maintenance

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	93,081	93,081	182,100
Increase to the Provision During the Year	9,954	-	9,954
Adjustment to the Provision	1	-	(98,973)
Use of the Provision During the Year	(4,165)	-	-
Provision at the End of the Year	<u>98,871</u>	<u>93,081</u>	<u>93,081</u>
Cyclical Maintenance - Current	57,380	8,000	8,000
Cyclical Maintenance - Term	41,491	85,081	85,081
	<u>98,871</u>	<u>93,081</u>	<u>93,081</u>

The Board has a cash management plan to ensure that sufficient cash is available to meet all maintenance obligations as they fall due over the next 10 years. The amount recognised as a provision is the best estimate of the expenditure required to settle the present obligations at 31 December 2018. Present obligations are identified in the school's current 10 year property plan approved by the Ministry of Education. The provision has not been adjusted for inflation and the time value of money.

17. Finance Lease Liability

The School has entered into finance leases for laptops and two finance lease agreements for Photocopiers.

Minimum lease payments payable are:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	9,136	3,717	4,522
Later than One Year and no Later than Five Years	18,901	5,125	5,676
Later than Five Years	-	-	-
Total Finance Lease Liability	<u>28,037</u>	<u>8,842</u>	<u>10,198</u>

The Laptops and Konica Minolta photocopy equipment are held as security for their respective finance leases.

18. Related Party Transactions

The Proprietor of the School (the Roman Catholic Bishop of Palmerston North) is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(d). The estimated value of this use during 2018 is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstance. Further, transactions with other government agencies (for example, Government Departments and Crown Entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include the Principal, Deputy Principals and Heads of Departments.

Board Members

Remuneration	3,350	2,840
Full-time equivalent members	0.14	0.14

Leadership Team

Remuneration	445,029	439,524
Full-time equivalent members	5.00	5.00

Total key management personnel remuneration	448,379	442,364
Total full-time equivalent personnel	5.14	5.14

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	120 - 130	120 - 130
Benefits and Other Emoluments	15 - 16	14 - 15
Termination Benefits	-	-

Other Employees

In the 2018 year, there were no other employees with remuneration greater than \$100,000. (2017 \$0)

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual \$0	2017 Actual \$0
Total	\$0	\$0
Number of People	0	0

21. Contingencies

Contingent Assets

There are no contingent assets as at 31 December 2018 (2017 \$NIL).

Contingent Liabilities

There are no contingent liabilities as at 31 December 2018 (2017 \$NIL) other than as noted below for holiday pay.

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools' sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that an obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

As at 31 December 2018, the Board had entered into no contract agreements for capital works.

(Capital commitments at 31 December 2017: \$NIL)

(b) Operating Commitments

As at 31 December 2018, the Board had no operating commitments (2017: \$8,842).

	2018 Actual \$	2017 Actual \$
No later than One Year	1,546	3,717
Later than One Year and No Later than Five Years	5,283	5,125
Later than Five Years	-	-
	<u>6,829</u>	<u>8,842</u>

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficit. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Cash and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	34,557	23,035	22,726
Receivables	58,048	48,779	48,779
Investments - Term Deposits	420,024	403,857	403,857
Total Cash and Receivables	<u>512,629</u>	<u>475,671</u>	<u>475,362</u>

Financial liabilities measured at amortised cost

Payables	86,146	77,000	77,000
Finance Leases	28,037	8,842	10,198
Total Financial Liabilities Measured at Amortised Cost	<u>114,183</u>	<u>85,842</u>	<u>87,198</u>

25. Events After Balance Date

There were no significant events after the balance date that affect these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.